



Cancellation Policy

What happens if I have to quit a Gaia Education E-Learning course?

Following Gaia Education's policy, Gaia Education will not refund, in any case, the full amount paid for registration of either full course or single dimension. Cancellations up to one week after course starts will incur a 25% retention fee for administrative process. There are no refunds after the first week.

Will I be able to take the same course in the future?

Once you register for the full course or a single dimension you have two years to complete the Design Studio portion for a certificate. If you wish to extend the course beyond the two year limit, you need to pay an additional 20% of the regular price of the full course or dimensions.

What happens if I have to quit a Face-to-Face Training of Trainers course?

We suggest you arrange holiday insurance in case of cancellation by either yourself or by Gaia Education.

If you have to cancel your participation in the ToT

- If you cancel more than four weeks before the training start date, we will refund the amount you have paid minus £75 for administrative costs.
- If you cancel within four weeks of the workshop start date, we will refund 50% of your payment after deducting £75 for administrative costs.
- If you cancel within one week of the workshop, we are unable to refund any of your payment.
- If you cancel after the workshop has commenced, we are unable to refund any of your payment.

If we have to cancel a workshop:

Sometimes we have to cancel a ToT due to unforeseen circumstances or low numbers. We will notify you of this four weeks before the start date of your programme. In these circumstances we will refund the full amount that you paid.